### **Electrical Engineering Textbook**

### Bearbeitet von

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### **EUROPATECHNICAL BOOK SERIES**

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# **Electrical Engineering Textbook**

1st edition

Prepared and revised by teachers at vocational colleges and by engineers (see next page)

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### Dear Reader,

The Electrical Engineering Textbook is intended for use in initial and continuing training in the profession of electrical engineering. This first English edition is based on the 29th German edition of the established and reliable textbook "Fachkunde Elektrotechnik." It is used for the teaching of basic and technical knowledge, in particular in the field of energy technology. It is aimed at everyone who is active in this profession.

### **Target groups (examples)**

- Electronics engineers for energy technology and building technology, automation technology, machine and drive technology, industrial engineering, equipment and systems
- Industrial electricians
- Electric systems technicians
- Electrical engineers
- Students

#### Structure and use of the book

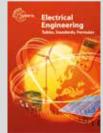
- The book was created by an experienced team of authors made up of teachers, master electricians and engineers.
- It has 17 chapters and is structured systematically according to subjects.
- The book is useful for skills-oriented and practical training.
- It can also be used as a reference work.
- Numerous multi-colored images, tables and charts help with the explanations.
- You will find explanations and uniform representations of important formulas of electrical engineering.
- Formulas and legends form a unit and are highlighted in color inside a frame.
- In the information section, you will find information on electro-technical symbols, characteristics and laying instructions for cables and lines.
- The "Review" pages consolidate and deepen the knowledge you have acquired.
- The results of the calculation tasks from the "Review" can be found on page 631.
- Practical tip pages will be of great support in professional activities.

### Note on the standards

The book is based on European and German standards such as DIN, DIN EN, DIN EN ISO and DIN VDE. It is important to note that in some countries other standards, laws and regulations are valid that must be observed.

#### **Auxiliary tool supplementing the Electrical Engineering Textbook**

As supplementary technical literature, we recommend for the deepening and completion of your knowledge the book entitled "Electrical Engineering Tables, Standards, Formulas," also published by Europa-Lehrmittel.



What can we make even better for you? Drop us a line at: <a href="mailto:info@europa-lehrmittel.de">info@europa-lehrmittel.de</a> The team of authors and the publishing house Europa-Lehrmittel Table of contents 5

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9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.2	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit B2U Uncontrolled rectifier circuits for three-phase current	235 236 237 237 237 239 240 242 <b>243</b> 243 243 243 244 246 246 247 248 249 250 250 250	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3 10.1.3.1 10.1.3.2 10.1.4 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.4	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy Photovoltaic systems Modes of operation of photovoltaic systems Practical tip: Design and dimensioning of a photovoltaic system Wind power plants Landfill gas and biogas plants Energy management in smart grids Transformer stations Voltage levels Substations High-voltage switches Transmission and distribution networks Maximum, high, medium, and low voltage networks Types of networks Low-voltage systems Network configuration House connection Grounding systems Protective potential equalization via the main grounding rail	278 279 280 280 283 284 284 285 286 286 289 299 291 291 292 294 295
9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.2	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits. Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit S2U Uncontrolled rectifier circuits for three-phase current Three-pulse center-tap circuit M3U	235 236 237 237 237 237 239 240 242 <b>243</b> 243 244 245 246 247 250 250 250 251	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3.1 10.1.3.1 10.1.3.2 10.1.4 10.1.4.1 10.1.4.2 10.1.4.3	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy	278 279 280 280 283 284 284 285 286 286 289 299 291 291 292 294 295
9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.2	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits. Uncontrolled rectifier circuits. Rectifier circuits Flu Uncontrolled rectifier circuits Rectifier circuits E1U Two-pulse bridge circuit B2U Uncontrolled rectifier circuits for three-pulse center-tap circuit M3U Six-pulse bridge circuit B6U	235 236 237 237 237 239 240 242 <b>243</b> 243 244 245 246 247 250 250 250 251	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3 10.1.3.1 10.1.3.2 10.1.4 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.4	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy	278 279 280 280 283 284 285 286 286 287 289 291 291 292 294 295 296
9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.2	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor. Triac Diac. IGBT Terms in power electronics Rectifier circuits. Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit B2U Uncontrolled rectifier circuits for three-phase current Three-pulse center-tap circuit M3U Six-pulse bridge circuit B6U Ripple in rectifier circuits	235 236 237 237 237 239 240 242 <b>243</b> 243 243 2246 247 248 250 250 250 251 252 252 252 252 253	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3 10.1.3.1 10.1.3.2 10.1.4 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.4	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy	278 279 280 280 283 284 285 286 286 287 289 291 291 292 294 295 296
9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.2	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit B2U Uncontrolled rectifier circuits for three-phase current Three-pulse center-tap circuit M3U Six-pulse bridge circuit B6U Ripple in rectifier circuits Rated transformer power in rectifier circuits	235 236 237 237 237 239 240 242 <b>243</b> 243 2443 2446 246 250 250 250 251 252 252 252 253 253	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3 10.1.3.1 10.1.3.2 10.1.4 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.4	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy Photovoltaic systems Modes of operation of photovoltaic systems Practical tip: Design and dimensioning of a photovoltaic system Wind power plants Landfill gas and biogas plants Energy management in smart grids Transformer stations Voltage levels Substations High-voltage switches Transmission and distribution networks Maximum, high, medium, and low voltage networks Types of networks Low-voltage systems Network configuration House connection Grounding systems Protective potential equalization via the main grounding rail Main power supply systems Practical tip: Meter cabinet with circuit distribution and multimedia distribution Practical tip: Equipment of electrical systems	278 279 280 280 280 284 284 286 286 286 289 291 291 292 294 295 296
9.8.72 9.8.73 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.3 9.9.3	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits. Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit B2U Uncontrolled rectifier circuits for three-phase current Three-pulse center-tap circuit M3U Six-pulse bridge circuit B6U Ripple in rectifier circuits Rated transformer power in rectifier circuits Smoothing of pulsating direct voltages	235 236 237 237 237 239 240 242 <b>243</b> 243 244 246 247 250 250 250 251 252 252 252 253 254	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3.1 10.1.3.1 10.1.3.1 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.3 10.1.4.4 10.1.4.5	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy	278 279 280 280 280 284 284 285 286 286 287 289 291 291 291 292 294 295 298 300
9.8.7.2 9.8.7.3 9.8.8 9.8.9 9.9.1 9.9.1.1 9.9.1.2 9.9.1.3 9.9.1.4 9.9.1.5 9.9.2 9.9.3 9.9.3	flip-flops JK flip-flop with double-edge triggering. Circuits with flip-flops Binary number system Meter circuits. Shift registers Analog-to-digital converter Digital-to-analog converter. Power electronics Components of power electronics. Thyristor. GTO thyristor Triac Diac. IGBT Terms in power electronics Rectifier circuits. Uncontrolled rectifier circuits. Rectifier circuits for AC one-pulse one-way circuit E1U Two-pulse bridge circuit B2U. Uncontrolled rectifier circuits for three-pulse center-tap circuit M3U Six-pulse bridge circuit B6U. Ripple in rectifier circuits Rated transformer power in rectifier circuits Smoothing of pulsating direct voltages Controlled rectifier circuits	235 236 237 237 237 239 240 242 <b>243</b> 243 244 246 247 250 250 250 251 252 252 252 253 254	10.1.1.4 10.1.1.5 10.1.1.6 10.1.2 10.1.2.1 10.1.2.2 10.1.2.3 10.1.3 10.1.3.1 10.1.3.1 10.1.4.1 10.1.4.2 10.1.4.3 10.1.4.4 10.1.4.5	CHP (combined heat and power) stations Hydro-electric power stations Renewable energy	278 279 280 280 283 284 284 285 286 286 287 289 290 291 291 292 294 295 296 298 300 301
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NPN transistor	646
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Subject guide 11

## Subject areas for the first training year in the occupational area of electrical engineering

The following selection of subject areas serves as stimuli and suggestions. The subject areas may vary in different countries or regions.

Subject areas 1: Analyzing electrical systems and testing functions	Page
Operational structures, work organization, teamwork     Information acquisition	
Circuit diagrams, circuit symbols      Basic parameters of electrical engineering      Dangers of electric current	25, 101, 632 21, 28, 31, 42
<ul> <li>Occupational safety, accident prevention, safety regulations</li> <li>Measurement techniques, oscilloscope</li> </ul>	15, 339 167, 179
Electronic components	192, 640, 645

Subject areas 2: Planning and performing electrical installations					
Job planning					617
Circuit installations					
Paging systems, intercoms					109
Selecting cables, lines and overcurrent protection equipment	304,	309,	319,	322,	642
Line dimensioning			319,	322,	642
Safety regulations and rules, safety signs					
Environmental protection, energy saving					
Preparing a quotation, cost calculation, invoicing					

Subject areas 3: Analyzing and adjusting controls	
Technical terms, EVA principle, control types	534, 535
Sensors	184
Digital technology, basic logic operations	228
Storage function, multivibrators	
Relays and contactors	

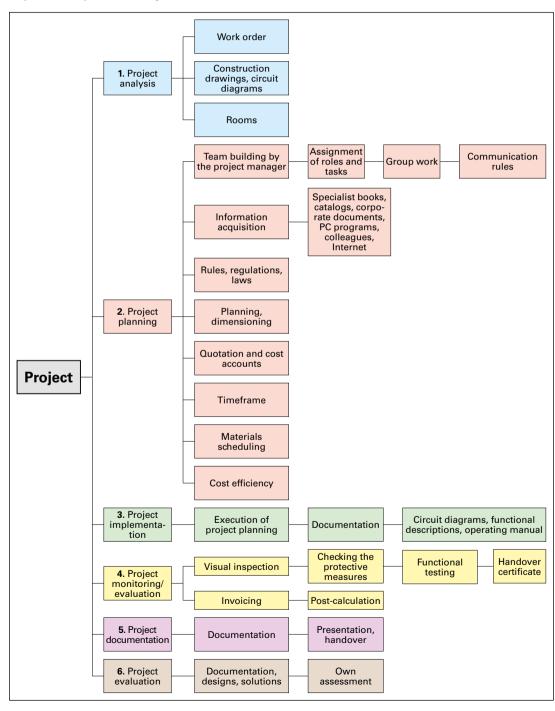
Subject areas 4: Providing information technology systems	
Functional specification, performance specifications	615
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Data safety, data protection	

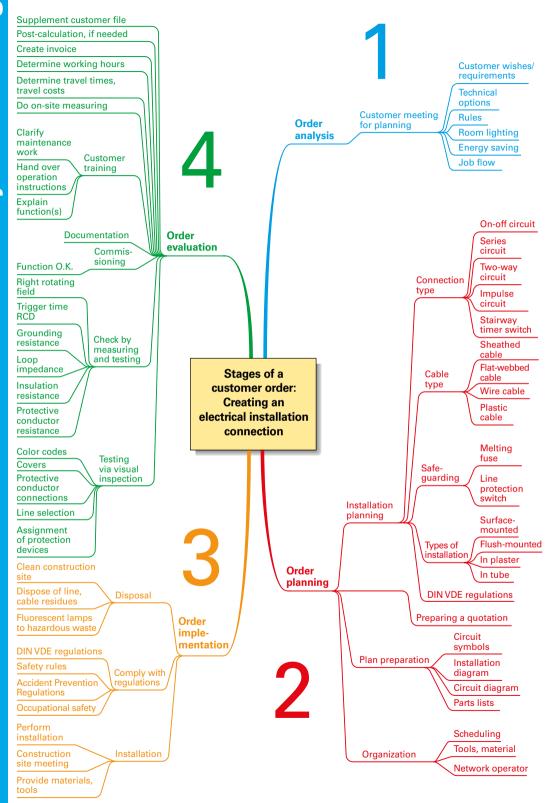
Subject area		fess MD				۸.	Content of subject area	Book pages (examples)		
5	x	х	BI X	IE X	EB x	X AT	Supply of electric energy and safety of equipment     Implementing the supply of electric energy for appliances and     systems, and ensuring their safety	Safety in the workplace.     Dangers of electric current     Protective measures.		
6	x	x	х	х	х	х	Analyzing systems and testing their safety Analyzing and testing devices and assemblies Inspecting and testing building services systems Manufacturing and testing electric machinery Designing, manufacturing, and testing of electronic components	Grid systems		
7	х	x	х	х	х	х	Programming and implementing control systems for equipment Implementing building services systems to the customer's requirements Analyzing the operating behavior of electric machinery Configuring components in terms of hardware and software	Sensors, actuators.		
8	x	x	×	x	x	x	Selecting and integrating drive systems     Augmenting building services systems economically     Integrating electric machinery and mechanical components     Manufacturing and testing of devices	Selection of an electric motor		
9	x	x	х	x	x	x	Integrating control and communication systems Planning and implementing communication systems in residential and functional buildings Executing and commissioning building technology systems Integrating systems and awarding third-party services Repairing electric machinery Service, inspection and maintenance of devices and systems	Lines and cables. Line dimensioning. Building engineering. Paging systems. Building services management. Aerial systems. Hazard warning systems. Maintenance and testing of electric machinery.		
10	x	x	x	x	x	x	Commissioning and handover of automation systems Commissioning and maintenance of building services systems Building and maintaining energy systems Operating building and infrastructure systems according to customer wishes Selecting and customizing controls and automatic control systems for electric machinery Setting up manufacturing systems	• Electrical systems engineering         2           • Network systems         289, 3           • Power electronics         2           • Transformers         4           • Automation technology         5           • Electrical appliances         3           • Light and lighting technology         3           • Photovoltaic systems         2           • Automatic control engineering         5           • Lightning protection         4		
11	x	x	x	x	х	х	Maintenance and optimization of automation systems     Building, commissioning, and maintaining energy systems     Startup and maintenance of automated systems     Maintenance of building and infrastructure systems, and awarding repair jobs     Integrating electric machinery into technical systems     Setting up and using test systems	Electrical systems engineering 2     Grid systems 3     Network types 2     Transformers 4     Automation technology 5     Customer order 6     Building engineering 3     Electric machinery 4		
12	x	x	х	x	х	x	Planning automation systems Planning and implementing energy systems and building services systems Planning and implementing electrotechnical systems Planning the changes of use in building and infrastructure systems Maintenance of drive systems Planning and implementing appliances and systems	Electrical systems engineering		
13	x	x	х	x	х	х	Implementing automation systems     Maintenance and changing of energy and building services systems     Maintenance and changing of electrotechnical systems     Optimization of building and infrastructure systems     Adjusting and optimizing drive systems     Maintenance of manufacturing and testing systems	Protective measures Checking the protective measures Selection of an electric motor Automation technology Sequence controls Manufacturing processes Special types of rooms and systems.		

<sup>\*</sup> Electronics engineer for AT: Automation technology, EB: Energy and building technology, IE: Industrial engineering, BI: Building and infrastructure systems, MD: Machinery and drive technology, DS: Devices and systems, as well as systems electronics engineer (craftsman)

### A new project is starting!

A systematic approach is necessary in order to complete projects or orders professionally, e.g. the creation of a circuit installation (next page). The Overview below shows steps in the processing of a project or an order. They can be translated to any application you wish. Not all project steps are always required. It depends on the job.





Occupational safety 15

### 1 Occupational safety and health protection 1)

### 1.1 Safety and health protection in the workplace

Electrical accidents can be largely ascribed to **technical defects**, e.g. missing protective barriers or incorrect insulation. In addition, **organizational shortcomings**, e.g. missing or inadequate work instructions, as well as **human errors**, e.g. faulty actions, can lead to accidents. The **personal protective equipment** at the workplace is of great importance for protection against injury and illness. Personal protective equipment refers to all items (e.g. protective clothing and hardhat) that protect the body against health-endangering effects.

Safeguards and information signs must not be removed, e.g. the sign relating to safety in the workplace (Figure).

The Ordinance on Industrial Safety and Health (see Overview) has established directions for the provision and use of work equipment.

Occupational Safety and Health Act. This law has been designed to ensure and improve the safety and health of employees at their workplace, through measures of occupational safety.

The employer is responsible for safety and health protection in the workplace. By law, he is required to conduct a **risk analysis** (page 19) in order to record and assess the specific risks of the work equipment and systems, of the working conditions for the employees, and of the risks to the environment

Accident Prevention Regulations oblige employers to take measures for the prevention of work accidents, occupational illnesses, and work-related health hazards as well as for effective first aid. The accident prevention regulations issued by trade associations and the public accident insurers are called the Trade Associations' Regulations for safety and health at work.

### 1.2 Product Safety Act

The **Product Safety Act** regulates the requirements for the safety of products as well as their inspection and labeling (e.g. CE label). It applies when products are made available, presented, or used on the market for the first time within the scope of business operations. Products include, for instance, machines, home improvement equipment and household appliances, tools, leisure and sports equipment, all textiles, furniture, toys and personal protective equipment.

<sup>1</sup> The laws referred to in this chapter show the implementation of European Directives in Germany.

#### **Overview: Laws and regulations (examples)**

- DIN VDE regulations
- Ordinance on Industrial Safety and Health
- · Occupational Safety and Health Act
- Accident Prevention Regulations
- Rules and regulations of the Social Accident Insurance

e.g. – Regulation 1

Principles of Prevention

- Regulation 2

Occupational Physicians and Specialists for

Occupational Safety

– Regulation 3

Electrical Systems and Equipment

Regulation 7

Occupational Medical

- Precautions
  Technical Rules for Operational Safety
- Product Safety Act
- Ordinance on Hazardous Substances

#### Safety in the workplace

- Work safely and carefully.
- Apply passive safety.
- Wear personal protective equipment.

Look for: Warning symbols

Mandatory symbols

Prohibitory symbols







Emergency symbols Fire protection symbols





- Comply with prohibitions, e.g. no drinking, no smoking, no unauthorized entry.
- Report or eliminate safety deficiencies or states of danger immediately.
- Do not use operating equipment, working devices, or work equipment without authorization.
- · Maintain tidiness in the workplace.

Through active involvement, keep yourself and colleagues safe from accidents and damage to health.

Figure: Sign relating to safety in the workplace

### Definitions of terms from the Product Safety Act

- Products are goods, materials and compounds produced by a manufacturing process.
- Presenting means the offering, displaying, or demonstrating of products for purposes of advertising or provision on the market.
- Provision on the market is any paid or free-of-charge provision of a product for distribution, consumption or use on the market of the European Union (EU) in the course of a commercial operation.



Products reaching the market within the European Union must comply with the safety requirements of the EC Directives. As a sign of compliance, such products bear the **CE**<sup>1</sup> **label (Figure a)**. The manufacturer thereby declares the compliance (conformity) of the product with the essential safety requirements, and affixes the CE label to the product at his own responsibility.

By affixing the CE label, the manufacturer confirms that the product meets the requirements of EU legislation.

In addition to the CE label, products may also bear the **GS symbol** (**Figure b**), meaning that it has been **tested for safety**. The GS symbol is based on the Product Safety Act. Manufacturers may have their products voluntarily tested at testing centers, e.g. TÜV<sup>2</sup> and VDE<sup>3</sup>.

Products with the GS symbol ensure that the safety and health of the user is not at risk. Affixing this symbol is allowed only subsequent to a test by the GS test centers.

### 1.3 Ordinance on Hazardous Substances

The **Ordinance on Hazardous Substances (GefStoffV)** applies to the marketing of substances, mixtures, and products, as well as to the protection of employees and other persons from risks to their health and safety from hazardous substances, and to the protection of the environment from damage caused by substances. Hazardous substances and mixtures, in particular, have to be correctly packaged and labeled. On the basis of a globally harmonized system (GHS<sup>4</sup>), chemical substances are classified and labeled according to identical criteria throughout the world. The GHS system was introduced in the EU in tandem with the CLP<sup>5</sup> regulation, i.e. the Regulation on Classification, Labeling and Packaging of substances and mixtures. Most notable is the change in the labeling symbols. Instead of the danger symbols, nine hazard pictograms – a red-edged rhombus





Figure: CE label and GS symbol



Labeling system according to the CLP (GHS) regulation

• Hazard pictogram, e.g.



- Health hazards with hazard categories, e.g. acute toxicity, chemical burns, irritation to the skin, gases under pressure.
- Signal words
  "Caution" or "Hazard"
- Hazard statements, (H statements) describe the nature and, if necessary, the severity of the hazard arising from hazardous substances or mixtures (Figure 1, page 17).
- Precautionary statements, (P-statements) describe the recommended actions to limit or avoid the damaging effects resulting from exposure to a hazardous substance or mixture (Figure 1, page 17).

The CLP regulation has been binding for substances since Dec. 1, 2010; for mixtures, it will be binding as of June 1, 2015

(diamond) with a black symbol on a white background **(Table)** – are now used. Three pictograms have been added: the gas cylinder, the exclamation point, and the body symbol (human torso and star). For further labeling, the signal words "Caution" and "Hazard" were introduced.

- Caution: Signal word indicating less severe hazard categories.
- Hazard: Signal word indicating severe hazard categories.

Table	Table: Identification of hazards								
		Physico-chem	ical hazards	Health hazards				Environmental hazards	
Old	E	F F+	0	C	T T+	Xi	Xn	N	
New			<b>(2)</b>			<b>(!)</b>		***	
	Explosive	Flammable	Oxidizing	Corrosive, irritant	Toxic	Irritant	Harmful to health, CMR substances	Harmful to the environment	
		Compressed gases	Corrosive substances						

- <sup>1</sup> CE, abbreviation for: Communauté Européenne (French) = European Community
- <sup>2</sup> TÜV, abbreviation for "Technischer Überwachungsverein" (Technical Inspection Authority)
- <sup>3</sup> VDE, abbreviation for "Verband der Elektrotechnik Elektronik Informationstechnik e.V." (Association for Electrical Engineering, Electronics and InformationTechnologies)
- <sup>4</sup> GHS, abbreviation for: Globally Harmonized System
- <sup>5</sup> CLP, abbreviation for Classification, Labeling and Packaging

Safety symbols 17



A substance that has been classified and packaged as dangerous has to bear an identification label (Figure 1) with the following elements.



Figure 1: Example of the marking of a dangerous substance

### 1.4 Safety symbols

Technical guidelines of the Workplace Ordinance describes the requirements for safety and hazard protection marking in workplaces. **Safety symbols** are used for safety and health protection marking. They warn against risks, provide guidance in dangerous situations, and give handling instructions. This also includes the identification of prohibitions. Each symbol has the purpose of calling attention quickly and without ambiguity to objects and situations that can cause hazards.

The combination of **shape** and **safety color** alone indicates immediately whether a symbol is related to information on prohibitory, mandatory action, warning, emergency or fire protection (**Table**). In addition, safety symbols have a corresponding **icon**.

- Prohibitory symbols prohibit any kind of behavior that might cause a hazard, e.g. Do not switch (Figure 2).
- Mandatory action symbols prescribe a specific behavior, e.g. Use Hardhat.
- Warning symbols warn against risks or hazards, e.g. warning against a laser beam.
- Emergency symbols mark escape routes or emergency exits or the route to a first aid facility.
- Fire protection symbols identify the locations of fire detection or fire extinguishing facilities.
- Additional symbols (Figure 2) may be used only in combination with a safety symbol. They provide additional information by words or texts.

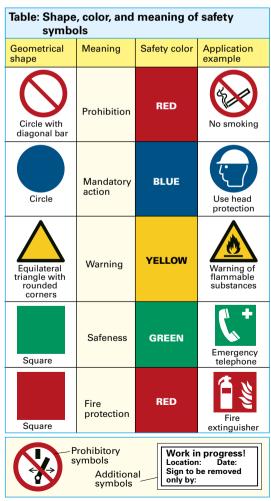


Figure 2: Prohibitory symbols with additional symbols

18 First aid

### 1.5 First aid

First aid refers to assistance on the spot, before the injured or sick person is cared for by a doctor.

The life of a wounded person often depends on first aid (Figure 2) being administered as quickly as possible directly at the scene of the accident. The employer (contractor) is responsible for effective first aid. He must take the required measures. This includes, in particular, the appointment of a sufficient number of first aiders, ensuring appropriate training, and the provision of suitable first aid equipment.

In the event of an accident caused by electric current, self-protection must be borne in mind. The current flowing through the victim must be interrupted.

With regard to **low voltage systems** (usual household and industrial voltage, from 230/400 V to a maximum of 1000 V), the interruption of the circuit is performed, for instance, by switching off, pulling out the plug, or removing the fuse. If the circuit cannot be interrupted, the victim must be separated from the live parts by means of a non-conducting object, e.g. an insulated rod.

With high voltage systems (1000 V and more, systems marked by the lightning arrow symbol, Figure 1), the emergency doctor has to



- · Where did the accident happen?
- What happened?
- How many are injured?
- What injuries?
- Wait to answer any questions from the rescue coordination center. Never end the call yourself.



Figure 1: Warning of dangerous voltage

be called immediately, and qualified personnel must be notified. Rescue from high voltage systems is performed solely by qualified personnel. Therefore only competent staff in possession of a switching authorization are allowed to switch off the circuit.

If **the voltage** is **not known**, as with high voltage systems, a safety distance of at least 5 m has to be maintained. The same measures have to be taken as in the case of high voltage.

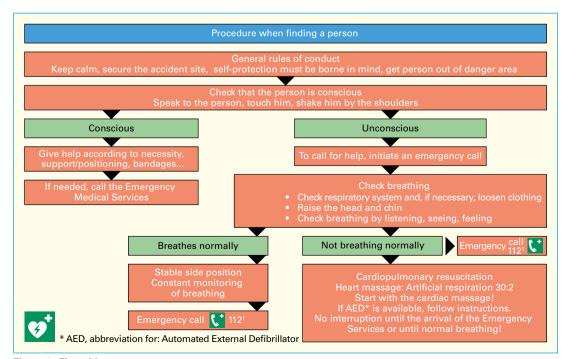
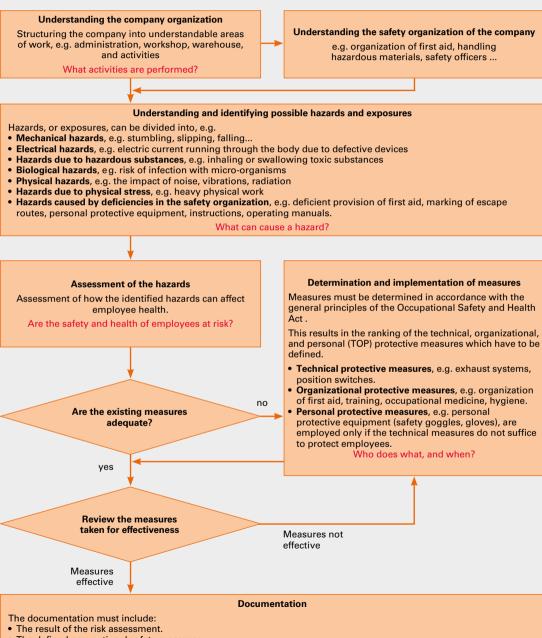


Figure 2: First-aid measures

<sup>&</sup>lt;sup>1</sup> The European emergency call number is valid in all EU countries, as well as in Iceland, Liechtenstein, Norway and Switzerland

### Instructions for conducting a risk assessment

Every activity involves accident risks and health hazards. In order to keep the risks to a minimum, a risk assessment **has to be** performed in workplaces, as per the Occupational Safety and Health Act together with the Ordinance on Industrial Safety and Health. A technical rule for industrial safety describes the basic process of identification and assessment of hazards, and the derivation of appropriate measures.



- The defined occupational safety measures.
- The outcome of their review.
- Accidents in the workplace, as a result of which an employee is killed, or else injured so badly that he dies, or is completely or partially unable to work for more than three days.



- 1. a) Which defects or faults usually cause electrical accidents? Name examples. b) What are the requirements regarding technical equipment which can be inferred?
- 2. a) What is personal protective equipment?
  b) What is the purpose of personal protective equipment?
  c) Give examples of personal protective equipment.
- 3. a) What is the purpose of conducting a risk assessment? b) List the steps to take for the practical implementation of a risk assessment.
- 4. Which obligations arise for the employer from the Accident Prevention Regulations?
- 5. What is the meaning of the following abbreviations: a) CLP, b) GHS?
- 6. What do the a) CE label and b) GS symbol on products mean?
- 7. Which regulation is designed to protect workers against risks to their health from hazardous substances?
- Name the designations for the hazard pictograms shown in Figure 1 from a) to g).



Figure 1: Hazard pictograms

- 9. Which information has to be present on the packaging of hazardous substances?
- 10. What is the assessment called by means of which accident and health risks in workplaces are kept as low as possible?
- 11. What are the obligations arising for companies from the Accident Prevention Regulation "Safety and Health Protection Labeling at the Workplace"?
- 12. What are the prerequisites for allowing products to be brought onto the market, and by means of which symbol is this indicated?

- 13. What are the two characteristics that distinguish safety symbols?
- 14. Name safety colors a) to d) for the safety symbols specified in the Table.

T	Table: Shape and safety colors of safety symbols								
	Safety color Shape	a)	<b>b</b> )	c)	d)				
	0	Prohibition	_	Mandatory action	1				
	$\triangle$		_	_	Warning				
		Fire protection	Safeness	_	1				

- 15.a) Which safety symbols can be distinguished, and b) which information can be learned from the respective symbols?
- 16. Name the safety symbols depicted in Figure 2, and describe their meaning.



Figure 2: Safety symbols

- 17. Why are additional symbols frequently used together with safety symbols?
- 18. What information is it imperative to provide in an emergency call?
- 19. What is first aid?
- 20. What are the immediate measures to be taken in the event of accidents caused by electric current?
- 21. How can you help someone who has suffered an accident caused by electric current if the circuit cannot be interrupted?
- 22. Describe the first aid measures when you come upon an injured person who is a) responsive or b) non-responsive.